

Trade and Agriculture Directorate
Committee for Agriculture

TAD/CA/F/A(2011)3
For Official Use

OECD Scheme for the Certification of Forest Reproductive Material Moving in International Trade

DRAFT AGENDA OF THE 2011 ANNUAL MEETING OF THE OECD FOREST SEED AND PLANT SCHEME

OECD Conference Centre, 2 rue André Pascal, 75016 Paris - France

12 October (14:30-18:00) and 13 October 2011 (9:30-18:00)

This Draft Agenda is circulated to Delegations, National Designated Authorities and Observers participating in the 2011 Annual Meeting, and to other delegates for information.

The Annual Meeting will be preceded by a Technical Working Group Meeting on 11 and 12 (a.m.) October 2011.

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PRACTICAL INFORMATION

The Secretariat suggests following timetable for the discussions:

- Wednesday 12 October (afternoon): Items 1 - 7
- Thursday 13 October (morning): Items 8 - 11
- Thursday 13 October (afternoon): Items 12 - 18

Dates	Coffee break	Lunch break
12 October 2011 (afternoon)	16:00-16:30	
13 October 2011 (morning)	11:00-11:30	13:00-14:30
13 October 2011 (afternoon)	16:00-16:30	

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Place: OECD Conference Centre,
 2 rue André-Pascal, 75016 PARIS
Metro: line 9 - Muette
RER: Henri Martin (Line C)

Language: English and French

NB: For practical and budgetary reasons, **no paper copies** of the documents mentioned below will be made available to participants in the Meeting room. Delegates are kindly requested to bring with them their own copies.

DRAFT AGENDA OF THE ANNUAL MEETING OF THE OECD FOREST SEED AND PLANT SCHEME*12¹ and 13 October 2011***Wednesday 12 October 2011, 14:30-18:00***Background Documents*

1	14:30	Opening statement by the OECD Secretariat	
2	14:40	Nomination of officers	<i>For adoption</i>
3	14:50	Adoption of the Draft Agenda	<i>For adoption</i> TAD/CA/F/A(2011)3
4	15:00	Adoption of Draft Summary Records - 2010 Technical Working Group Meeting, (28-29 Sept. 2010) - 2010 Annual Meeting, (29-30 September 2010) - 2011 Technical Working Group Meeting, (27-28 April 2011)	<i>For adoption</i> TAD/CA/F/M(2010)2 TAD/CA/F/M(2010)3/REV1 TAD/CA/F/M(2011)1
5	15:15	Report of the Meeting of the Bureau	<i>For information</i> Oral report
6	15:30	Participating countries, Observer countries and Observer Organisations a) Updated List of participating countries in the Agricultural Codes and Schemes b) Observer countries	<i>For information</i> TAD/CA/F(2011)1 <i>For information</i> Presentations
	16:00	Coffee Break	
7	16:30	Secretariat Activity and Budget Report a) Activities b) Scheme Budget – Fees, Arrears, etc.	<i>For information and discussion</i> TAD/CA/F/RD(2011)1
8	17:00	Draft proposal to revise the definition of the Qualified category	<i>For discussion and approval</i> TAD/CA/F(2011)3

¹ A welcome cocktail will be hosted by the OECD at 18:00 on 12 October.

Thursday 13 October 2011, 09:30 – 13:00			
9	09:30	Draft proposal on development of common definitions	<i>For discussion and approval</i> TAD/CA/F(2011)4
10	10:30	Update on the implementation of the Action Plan	<i>For discussion and approval</i> TAD/CA/F(2010)4/REV1
	11:00	Coffee Break	
11	11:30	Development of a relevant and more up to date database for the Scheme	<i>For information and discussion</i> TAD/CA/F/RD/(2010)1/REV2
12	12:00	Presentation of the outcome of the Technical Working Group Meeting a) Update on finalised tasks since the 2010 Annual Meeting b) Draft guidelines on collecting, processing and storage procedures for tree seeds c) Short rotation plantations d) Development of Guidelines on Adjustment factors e) Possibility for using the Scheme's rules for fruit trees f) Capacity building activities g) Potential future work	<i>For information and discussion</i> Oral presentations
	13:00	Lunch Break	
Thursday 13 October 2011, 14:30 – 18:00			
13	14:30	Draft promotional leaflet of the Forest Scheme	<i>For discussion and approval</i> TAD/CA/F/RD(2011)2
14	15:00	Recent OECD work on bio energy and bio fuels a) Presentation by the OECD Secretariat b) Draft proposal for the inclusion of a reference on short rotation plantations into the Scheme's Rules	<i>For information and discussion</i> TAD/CA/F/RD(2011)3 <i>For discussion and approval</i> TAD/CA/F(2011)5
15	15:30	Update of statistics on the Forest Scheme a) Weight of seed certified b) Summary list of approved basic material	<i>For information and discussion</i> TAD/CA/F(2011)2 TAD/CA/F/RD(2011)4 TAD/CA/F/RD(2011)5

	16:00	Coffee Break	
16	16:30	Update on implementation of the Forest Scheme in the EU and OECD member countries	<i>For information</i> Oral presentation
17	17:00	Statements by International Organisations on recent developments	<i>For information and discussion</i> Oral presentations
18	17:15	Date and place of 2012 Meetings of the OECD Forest Scheme	<i>For information</i>
19	17:20	Other business	
20	17:30	Confirmation of decisions	
	17:45	Close of Session	

NOTES TO THE AGENDA

Item 6. Participating countries, other interested countries [TAD/CA/F(2011)1]

a) The OECD Secretariat will provide an update on participating countries in the Codes and Schemes.

Action required: for information

b) Observer countries are invited to make a short presentation on their respective certification system for forest reproductive material.

Action required: for information

Item 7. Secretariat activity and budget report [TAD/CA/F/RD(2011)1]

a) The Secretariat will present its activity report since the 2010 Annual Meeting.

Action required: for information and discussion

b) The 2011 budget for the Scheme will be presented: income (paid contributions, arrears) and expenditure.

Action required: for information and discussion

Item 8. Draft proposal to revise the definition of the Qualified category [TAD/CA/F(2011)3]

Following the requests from several Member countries, the Technical Working Group Meeting held in April 2011, discussed the current definition of the qualified category with the view of its revision. After a comprehensive discussion, the TWG Meeting agreed to submit this draft proposal to the 2011 Annual Meeting for discussion and approval.

Action required: for discussion and approval

Item 9. Draft proposal on the development of common definition [TAD/CA/F(2011)4]

The Technical Working Group submitted this draft proposal to the Annual Meeting for discussion and approval. The draft proposal has two parts; the draft commercial document; and the table of terms and definitions.

Action required: for discussion and approval

Item 10. Update on the implementation of the Action Plan of the Scheme [TAD/CA/F(2010)4/REV1]

The OECD Secretariat will give an update on the status of the implementation of the Action Plan approved in 2010.

Action required: for discussion and approval

Item 11. Development of a relevant and more up to date database [TAD/CA/F/RD(2010)1/REV2]

The OECD Secretariat will present the operation of the pilot database of the Forest Scheme.

Action required: for information and discussion

Item 12. Presentation of the Technical Working Group

The Chair of the Technical Working Group will update Delegates on the work done by the group since the last Annual Meeting.

Action required: for information and discussion

Item 13. Draft promotional leaflet of the Forest Scheme [TAD/CA/F/RD(2011)2]

The 2010 Annual Meeting discussed the necessity of the development of a promotional leaflet of the Forest Scheme. The Meeting of the Technical Working Group, held in April 2011, discussed the draft leaflet prepared by the Secretariat. The draft was also available on ClearSpace for comments. This final draft will be presented by the Secretariat for discussion and approval.

Action required: for discussion and approval

Item 14. Recent OECD studies on bioenergy and biofuels [TAD/CA/F/RD(2011)3; TAD/CA/F(2011)5]

a) Following the discussion at the Meeting of the Technical Working Group, held in April 2011, an expert from the OECD Secretariat will introduce the latest OECD studies on bioenergy and bio fuels.

Action required: for information and discussion

b) The OECD Secretariat will introduce a draft proposal for the inclusion of a reference into the introduction to the Scheme's Rules on the use of the Scheme for certification of forest reproductive material for short rotation plantations.

Action required: for discussion and approval

Item 15. Update of statistics on the Forest Scheme [TAD/CA/F(2011)2; TAD/CA/F/RD(2011)4; TAD/CA/F/RD(2011)5]

The OECD Secretariat will introduce the Statistics of Traded FRM in the period of 2009/2010 and the updated OECD summary list of Forest Basic Material.

Action required: for information and discussion

Item 16. Update on implementation of the Forest Scheme in member countries

Member countries will be invited to share their experiences and challenges regarding the implementation of the current Forest Scheme.

Action required: for information

Item 17. Statements by International Organisations on recent developments

Each observer organization will be invited to give an update on the recent development within their organization and on the information of interest for the meeting (10 minutes for each presentation)

Action required: for information

Item 19. Other Business

Depending on the Agenda as adopted and on the time available.