

Paris, 22-Sep-1998

HUMAN RESOURCE MANAGEMENT

OLIS : 22-Sep-1998

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OFFICE CIRCULAR

ECONOMIST (GRADEA2/A3), MONEY AND FINANCE DIVISION, ECONOMICS DEPARTMENT.

Closing date for applications: 22 October 1998

**The OECD is an equal opportunity employer
and encourages applications from female candidates**

Role

Under the supervision of the Head of Division and a Principal Administrator, the main responsibility of the post-holder will be to conduct economic analyses of, and draft documents on, monetary policy issues and financial market developments.

Main Duties

1. Analyse monetary policy developments and financial conditions in the Member countries, in order to assess their effects on the domestic and external economic situation.
2. Carry out quantitative work on the objectives and instruments of monetary policy, the macroeconomic impact of monetary control and its implications for financial markets.
3. Contribute to the Department's periodic forecasting exercise, and drafting of policy-analysis papers for the Economic Policy Committee and its Working Parties.
4. Participate in special studies on various issues concerning the formulation and implementation of monetary policy as well as the behaviour of financial markets.

Principal Qualifications and Core Competences

1. Advanced university degree in economics
 2. Experience in applied economic analysis and in economic research, particularly in the monetary field. Good knowledge of the relevant theoretical and empirical literature.
 3. Experience in drafting policy-oriented reports. Institutional knowledge of the systems of monetary control used in larger Member countries would be an advantage.
 4. Command of one of the two official languages of the Organisation (English and French) and proven drafting ability in that language; good knowledge of the other.
- N.B. The appointment may initially be made at the level immediately below if the qualifications and professional experience of the selected applicant correspond to that level; in this case, the duties and responsibilities assigned to the post will be adjusted accordingly.

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<http://www.oecd.org/hrm>

GENERAL INFORMATION ON VACANCIES AND APPLICATIONS

Who may apply: Posts in the Organisation are open to both male and female nationals of Member countries. External candidates must be less than 65 years old at the time of appointment.

Closing date: The date shown is that at which the selection procedures begin officially. Applications received later will be considered only on an exceptional basis.

Duration of appointment: A fixed-term appointment (usually for two or three years, with the possibility of renewal) will be offered.

Grade of appointment: Posts are normally filled at the grade indicated. Some posts, however, may be filled provisionally at the level immediately below if the qualifications and professional experience of the chosen candidate correspond to that level and if such a possibility has been indicated on the vacancy notice. In this case, the duties and responsibilities assigned will be adjusted accordingly.

Place of work: Unless otherwise stated, work will be carried out in Paris. However, for some posts, occasional travel may be required.

Duties: The duties mentioned are the main duties to be carried out at the time of appointment. They may be modified according to the work programme of the Service or with the introduction of new work methods and/or equipment.

Qualifications: The qualifications listed are those which are most important to the performance of the duties mentioned. Their sequence is not an indication of the relative importance attached to them.

Tests: For some posts, candidates may be required to take a written or oral examination. The result will be a factor in the selection.

Interviews: The best-qualified candidates will be called for interview. Candidates who are not native speakers of either of the two official languages will be assessed at interview in the official language of their choice -- unless the post in question requires an excellent or very good knowledge of both languages in which case all candidates will be required at interview to demonstrate competency in the two languages.

Final selection: The final selection will be made on the basis of the qualifications, experience and core competences mentioned in the Vacancy Notice and in comparison with those of the other candidates. Unsuccessful candidates will be notified not later than one month after the appointment procedure has been completed.

How to apply: Those who wish to apply for a post should send a detailed Curriculum Vitae (indicating the vacancy reference number) to Human Resource Management, accompanied by supporting documentation, such as titles of publications and/or copies of diplomas, as appropriate. Other than employment history and educational background your CV must include your nationality, sex and birthdate.

November 1997