

**Paris, 13-Jan-1998**

**HUMAN RESOURCE MANAGEMENT**

**OLIS : 13-Jan-1998**

**HRM/VAC(98)5**

**Information : Office FRAN EXT 1614  
Telephone : 01 45 24 14 44  
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**OFFICE CIRCULAR**

**ECONOMIST (GRADE A2/A3),  
SECTORAL ISSUES DIVISION,  
DIRECTORATE FOR SCIENCE, TECHNOLOGY AND INDUSTRY**

**Closing date for applications: 10 February 1998**

**The OECD is an equal opportunity employer  
and encourages applications from female candidates**

**Role**

Under the supervision of a Principal Administrator (A4) and the Head of Division (A5), the main responsibility of the post-holder will be to assist in work related to all aspects of the programme of work of the Council Working Party on Shipbuilding and its Sub-group on Demand and Supply, in particular work related to the implementation of the Shipbuilding Agreement, structural developments in the world shipbuilding industry, and policy developments in Member countries.

**Main Duties**

1. Monitor, analyse and disseminate information provided by the Parties to the "Agreement respecting normal competitive conditions in the commercial shipbuilding and repair industry".
2. Assist in the implementation of the Agreement, once in force, and of the revised Understanding on Export Credits for Ships, and any activities emerging from them.

3. Analyse policies and structural developments in Member countries and the impact of the emergence and expansion of non-OECD shipbuilding countries on the world shipbuilding market.
4. Carry out quantitative analyses of the present and future new building demand, participate in the development of a uniform concept of new building capacity, monitor capacity developments and analyse future prospects of capacity.
5. Contribute, through analytical reports, to deepening of discussions with countries having a significant shipbuilding capacity with a view to establishing co-operation and exchange of information on policies and structural developments.
6. Prepare studies and reports on shipbuilding and ship repair as requested by the Parties Group of the Agreement and the Council Working Party on Shipbuilding.
7. Follow the development of national shipping policies as a context for the provision of shipbuilding-related input to studies.
8. Establish and maintain excellent working relations at operational level with national authorities and national/international shipbuilders associations.

#### **Principal Qualifications and Core Competences**

1. Advanced university degree in economics, engineering or equivalent. Thorough knowledge of the policy, economic and technical issues relating to the shipbuilding industry. Good general knowledge of transport issues.
2. Proven, practical experience in the field of shipbuilding gained in a national administration, international organisation or the shipbuilding industry.
3. Ability to contribute to discussion on policy issues and to establish and maintain contacts with appropriate industry and policy experts and specialists at the national and international level.
4. Proven capacity for analytical and policy-orientated work, ability to conduct research assignments and synthesise, as part of a small team, policy-orientated issues for a pragmatic audience at the intergovernmental level.
5. Ability to work under pressure, often to tight deadlines, adaptability to new tasks. Good organisational skills and ability to work with a minimum of supervision. Good interpersonal and communications skills and ability to maintain harmonious working relations in a multinational team.
6. Excellent knowledge of and demonstrated ability to produce clear and concise drafts in one of the two official languages of the Organisation (English or French). Knowledge of the language of one or more other OECD Member countries would be an advantage.

- N.B. The appointment may initially be made at the level immediately below if the qualifications and professional experience of the selected applicant correspond to that level; in this case, the duties and responsibilities assigned to the post will be adjusted accordingly.

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2 rue André Pascal, 75775 Paris Cédex 16**

**E-mail: [personnel.contact@oecd.org](mailto:personnel.contact@oecd.org)**

**<http://www.oecd.org/hrm>**

## **GENERAL INFORMATION ON VACANCIES AND APPLICATIONS**

**Who may apply:** Posts in the Organisation are open to both male and female nationals of Member countries. External candidates must be less than 65 years old at the time of appointment.

**Closing date:** The date shown is that at which the selection procedures begin officially. Applications received later will be considered only on an exceptional basis.

**Duration of appointment:** A fixed-term appointment (usually for two or three years, with the possibility of renewal) will be offered.

**Grade of appointment:** Posts are normally filled at the grade indicated. Some posts, however, may be filled provisionally at the level immediately below if the qualifications and professional experience of the chosen candidate correspond to that level and if such a possibility has been indicated on the vacancy notice. In this case, the duties and responsibilities assigned will be adjusted accordingly.

**Place of work:** Unless otherwise stated, work will be carried out in Paris. However, for some posts, occasional travel may be required.

**Duties:** The duties mentioned are the main duties to be carried out at the time of appointment. They may be modified according to the work programme of the Service or with the introduction of new work methods and/or equipment.

**Qualifications:** The qualifications listed are those which are most important to the performance of the duties mentioned. Their sequence is not an indication of the relative importance attached to them.

**Tests:** For some posts, candidates may be required to take a written or oral examination. The result will be a factor in the selection.

**Interviews:** The best-qualified candidates will be called for interview. Candidates who are not native speakers of either of the two official languages will be assessed at interview in the official language of their choice -- unless the post in question requires an excellent or very good knowledge of both languages in which case all candidates will be required at interview to demonstrate competency in the two languages.

**Final selection:** The final selection will be made on the basis of the qualifications, experience and core competences mentioned in the Vacancy Notice and in comparison with those of the other candidates. Unsuccessful candidates will be notified not later than one month after the appointment procedure has been completed.

**How to apply:** Those who wish to apply for a post should send a detailed Curriculum Vitae (indicating the vacancy reference number) to Human Resource Management, accompanied by supporting documentation, such as titles of publications and/or copies of diplomas, as appropriate. Other than employment history and educational background your CV must include your nationality, sex and birthdate.

November 1997