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Organisation de Coopération et de Développement Economiques
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DEVELOPMENT CO-OPERATION DIRECTORATE
DEVELOPMENT ASSISTANCE COMMITTEE

DCD/DAC/EFF/A(2004)11
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Working Party on Aid Effectiveness and Donor Practices

DRAFT AGENDA: Joint Venture on Procurement

22 October 2004
OECD - La Murette - Room 4 - commencing at 9:30 a.m.

The objectives of the meeting are to provide an update of the work on strengthening procurement capacities in developing countries that is being undertaken in the context of the OECD/DAC - World Bank Round Table Initiative and to discuss the way in which this work should be linked to the 2nd High Level Forum on Harmonisation.

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**WORKING PARTY FOR AID EFFECTIVENESS AND DONOR PRACTICES:
JOINT VENTURE ON PROCUREMENT**

DRAFT AGENDA

*22 October 2004 – OECD, La Muette, room 4
9:30 -18:00*

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|----|--|--|
| 1. | Adoption of the agenda | DCD/DAC/EFF/A(2004)11 |
| 2. | Progress report on outputs of the Joint OECD/DAC – World Bank Roundtable on Strengthening Procurement Capacities in Developing Countries | |
| a. | Draft Tools for Benchmarking, Monitoring and Evaluation | DCD/DAC/EFF(2004)14 |
| b. | Draft Good Practice Paper on Capacity Development | DCD/DAC/EFF(2004)15 |
| c. | Draft Framework for Procurement Mainstreaming | DCD/DAC/EFF(2004)16 |
| 3. | Preparations for the 3 rd Roundtable 30 November – 2 December 2004 | DCD(2004)14
DCD/DAC/EFF(2004)17 |
| 4. | Reporting about the Round Table Initiative to the 2 nd High Level Forum on Harmonisation, including a draft “Political Statement” | DCD/DAC/EFF(2004)18
DCD/DAC/EFF(2004)19 |
| 5. | Briefing on Two Upcoming Global Fora on Corruption and Public Procurement | |
| 6. | Other business | |

ANNOTATIONS

Item 1. Adoption of the agenda

DCD/DAC/EFF/A(2004)11

Item 2. Progress report on outputs of the OECD/DAC – World Bank Roundtable on Strengthening Procurement Capacities in Developing Countries

a. Draft Tools for Procurement Benchmarking, Monitoring and Evaluation

Baseline Indicators System - DCD/DAC/EFF(2004)14

1. The Benchmarking, Monitoring and Evaluation Working Group was tasked with designing a system of indicators to benchmark overall procurement system quality against commonly accepted international standards and a mechanism for monitoring their performance over time. The group has developed a set of tools for this purpose that is now ready for extensive field testing, the first of which is the draft baseline indicators system indicated above. The other tools are a methodology for monitoring and evaluation of public sector procurement performance at the national level and an entity-level assessment tool. (Drafts of both of these tools will be made available shortly. DCD/DAC/EFF(2003)14 includes an executive summary that explains how the nature of these remaining tools and how the three are intended to fit together)

- Members are asked to comment on the draft System; comments will be incorporated in a revised version

b. Draft Good Practice Paper on Capacity Development

DCD/DAC/EFF(2004)15

2. The Capacity Development Working Group has taken an in-depth look at previous attempts to develop capacity and at the current thinking about systems, change management, drivers of and barriers against change, effective communications strategies and other approaches to these issues. The group has produced what should become a more effective and strategic approach for achieving sustainable procurement capacity, with all the associated benefits it brings in terms of improved efficiency, reduced corruption, etc., once it is fully tested under field conditions.

- Members are invited to comment on the draft Good Practice Paper; comments will be incorporated in a revised version

c. Draft Framework for Mainstreaming Procurement

DCD/DAC/EFF(2004)16

3. The Mainstreaming Working Group has developed a strategic framework for making procurement a more highly visible and strategic component of government at the centre of the broader public financial management and governance debate, which also identifies the links among the three Round Table themes and how they are mutually reinforcing.

- Members are invited to comment on the draft framework; comments will be incorporated in a revised version

Item 3. 3rd Roundtable Meeting 30 November – 2 December 2004

Draft Agenda - DCD(2004)14

Draft “Johannesburg Declaration” - DCD/DAC/EFF(2004)17

4. The South African Treasury Board has graciously offered to host the event which will take place from 30 November to 2 December 2004 in a venue close to Johannesburg, South Africa. The objective of the meeting will be to approve the draft outputs resulting from the Round Table process (see item 2 above) and discuss the best strategy for putting them into widespread implementation with the support and commitment of donors and partner countries. In this context it is also expected that the 3rd Roundtable will adopt a policy statement or declaration (see the draft “Johannesburg Declaration” attached to the draft agenda) committing participants to implement at the country level the various Round Table tools for strengthening procurement capacities and agree to a process of regular progress monitoring.

- Members are invited to comment on the draft agenda and the draft “Johannesburg Declaration”; comments will be incorporated in the final version.

Item 4. Reporting to the Second High Level Forum on Aid Effectiveness and Harmonisation

DCD/DAC/EFF(2004)18

DCD/DAC/EFF(2004)19

5. The DAC SLM will be asked to consider two main documents produced by the WP – EFF for the HLF-2. These are (1) a draft HLF-2 Report on Progress Achieved and Remaining Challenges covering all the WP – EFF areas of work, including procurement, and (2) a draft declaration on specific actions to be implemented over a given time period similar in nature to the Zero draft HLF-2 policy declaration mentioned below. HLF-2 will address harmonisation and alignment issues by way of the draft declaration.

6. The commitments participants have undertaken concerning next steps on specific issues, such as on strengthening partner country procurement systems, will most likely be set forth in separate attachments to this policy declaration. The draft “Johannesburg Declaration” attached to the agenda discussed in Item 3 is a preliminary draft of such an attachment for procurement. This draft will be discussed at the 3rd Round Table meeting in Johannesburg and endorsed once it has been agreed by the participants.

- Members are asked to comment on (1) the draft Report on Progress document and (2) the Zero draft HLF-2 policy declaration, which will be circulated shortly before the meeting.

Item 5. Update on Two Upcoming Global Fora on Corruption in Public Procurement

7. There are two major OECD events scheduled for late November and early December where public procurement issues will be central to the agenda. The first is the OECD Global Forum on Governance -- Fighting Corruption and Promoting Integrity in Public Procurement, which is sponsored by DAF/ACD and will take place in Bercy on 29-30 November 2004. The second is the DAC Development Partnership Forum -- Improving Donor Effectiveness in Combating Corruption, co-organized with Transparency International. The latter event will take place on 9-10 December 2004 also in Bercy. DAC delegates are invited to alert their authorities to these events so that all interested staff can participate. A report on the results of the Round Table process and how it will have a beneficial impact on efforts to reduce corruption in public procurement will be made at the second Forum.

Item 6. Other business