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**DIRECTORATE FOR FINANCIAL AND ENTERPRISE AFFAIRS
INVESTMENT COMMITTEE**

Cancels & replaces the same document of 24 February 2015

Working Party on Responsible Business Conduct

Draft Agenda: Meeting of the Working Party on Responsible Business Conduct

20 March 2015

Room CC10, OECD Conference Centre, 2 rue André Pascal, 75016 Paris, France

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Draft Agenda: Meeting of the Working Party on Responsible Business Conduct**20 March 2015****Room CC10, OECD Conference Centre, 2 rue André Pascal, 75016 Paris, France***In order to save paper, hard copies of the documents mentioned below will not be available in the meeting room.*

09:30-11:00	1. Consultation with Stakeholders	
11:00-11:05	2. Adoption of the Agenda	DAF/INV/RBC/A(2015)1
11:05-11:10	3. Approval of the draft summary record of the Joint meeting of the Working Party on Responsible Business Conduct and National Contact Points, 4 December 2014	DAF/INV/RBC/M(2014)3/REV1
11:10-11:40	4. Facilitating wider adherence to the OECD Guidelines for Multinational Enterprises Actions: For discussion	
11:40-13:00	5. National Contact Points 5.a. Addressing issues relating to the functioning and performance of NCPs Actions: For discussion 5.b. Outline of publication: 15 years of NCPs Actions: For comments 5.c. Improving reporting of NCP activities: changes to the questionnaire for annual reporting by NCPs and update of the database on specific instances Actions: For information 5.d. NCP learning events in June 2015 Actions: For information	DAF/INV/RBC(2015)1 DAF/INV/RBC(2015)2 DAF/INV/RBC(2015)3
13:00-14:30	Lunch Break	
14:30-15:15	6. RBC long-term agenda Developing a long-term vision for RBC in support of global goals Actions: For information	DAF/INV/RBC(2015)4

15:15-15:45 **7. Global Forum on Responsible Business Conduct**

7.a. Update on Agenda

7.b. Pre-forum workshop: Country experiences in developing National Action Plans on RBC

[DAF/INV/RBC\(2015\)5](#)

Actions: For information

16:30-17:30 **8. Proactive agenda**

8.a. FAO-OECD guidance for responsible agricultural supply chains

Actions: For information

8.b. Responsible Business Conduct in the Financial Sector: Terms of Reference for Financial Sector Project

[DAF/INV/RBC\(2015\)6](#)

Actions: Approve the Terms of Reference for the Proactive Agenda Project on Responsible Financial Sector

8.c. Responsible Supply Chains in the Textile and Garment Sector

Actions: For information

8.d. User guide on Meaningful Stakeholder Engagement in the Extractive Industries

For information

8.e. 2015-15 work plan on the implementation of the OECD Due Diligence Guidance for Responsible Mineral Supply Chains

[COM/DAF/INV/DCD/DAC\(2015\)1](#)

Actions: For information

17:30-18:00 **9. Outreach**

9.a. Activities with China in 2015: Workshop on the OECD Guidelines and the National Contact Points (Beijing)

[DAF/INV/RBC\(2015\)7](#)

9.b. Activities with China in 2015: Implementation of the Memorandum of Understanding with China Chamber of Commerce for Minerals, Metals and Chemicals Importers & Exporters (CCCCMC)

Actions: For information

9.c. Letter from Myanmar: Nomination of a Focal Point on Responsible Business Conduct

[DAF/INV/RBC/RD\(2015\)2](#)

Actions: For information

ANNOTATIONS

Item 1. Consultation with Stakeholders

The consultation will focus on:

- NCPs: Supporting the functioning of NCPs through measures available under the Procedural Guidance and publication on 15 years of NCPs
- Developing a long-term vision for RBC in support of global goals
- Activities with China

Item 4. Facilitating wider adherence to the OECD Guidelines for Multinational Enterprises

The OECD Guidelines for Multinational Enterprises are part of the OECD Declaration on International Investment. Up to now, countries only had the option of adhering to the Declaration as a whole. At the Meeting of the Council at Ministerial level (2-3 May 2015), Delegates will discuss a proposal to provide the additional option for non-members to adhere to the OECD Guidelines only. The procedure for adhering to the Guidelines would be designed so as to ensure a full commitment by new adherents to furthering the effectiveness of the Guidelines and putting in place a functioning NCP.

Actions: For discussion

Item 5. National Contact Points

Item 5.a. Addressing issues relating to the functioning and performance of NCPs

This document provides an overview of measures available under the Guidelines and the Implementation Procedures to support the functioning and performance of NCPs, and provides suggestions on how to implement these measures in practice.

Actions: For discussion

Item 5.b. Outline of publication: 15 years of NCPs

The Secretariat is preparing a report on 15 years of National Contact Point activities. The report will provide a description of the NCP system, take stock of 15 years of experience of NCPs, identify main achievements and challenges, and highlight the NCPs' role as a unique mechanism to further RBC. The report will include inputs from adhering governments and their NCPs, and from stakeholders.

Actions: For comments

Item 5.c. Improving reporting of NCP activities: changes to the questionnaire for annual reporting by NCPs and update of the database on specific instances

The common reporting framework has been updated following the discussion at the joint meeting of the WPRBC and NCPs on 4 December 2014 on the proposed changes to the Annual Report on the OECD Guidelines for Multinational Enterprises [[DAF /INV /RBC\(2014\)11](#)]. While keeping the core questions aimed at providing information required under the Implementation Procedures of the Guidelines, more open-ended questions have been

added to help NCPs report on the specific outcomes and achievements of their activities and events, as well as identify any perceived challenges or shortcomings in their work generally. The Secretariat is also exploring the possibility of an interactive online support for the common reporting framework, to facilitate reporting.

The reporting period will now run from January to December of each year. To allow for the transition, the 2015 reporting period will exceptionally include activities undertaken from June 2014 to end 2015.

NCPs have also been asked to provide information on all specific instances since 2000, in order to complete the database. As from 2015, in order to keep the database on specific instances as up to date as possible, NCPs have been asked to provide information on specific instances as soon as it is available, rather than once per year.

Actions: For information

Item 5.d. NCP learning events in June 2015

The second horizontal learning event will take place on 17 June 2015 during the annual meeting of NCPs, and will include 3 sessions: one plenary session dedicated to the handling of one or several specific instances, from reception of the complaint to the final statement, and two parallel sessions, one on communication strategies and one on ways to achieve a balance between transparency and confidentiality. NCPs will be invited to contribute their experience to these events.

Actions: For information

Item 6. RBC long-term agenda

The international community is set to reach two major and long-term agreements in 2015. In September, countries will agree in New York on Sustainable Development Goals (SDGs). In December, countries will come together in Paris at UN COP21 to agree on the roadmap for addressing climate change.

The 2015 Global Forum on Responsible Business Conduct will be the first opportunity to widely discuss the contribution of RBC to global goals. These discussions will then lay the ground for defining a long-term vision for RBC on the occasion of the 40th anniversary of the OECD Guidelines for Multinational Enterprises in 2016.

In preparation of these discussions, the DAC Chair will provide an update on the scope of and progress made in the negotiations of the SDGs so far. A representative from the Environment Directorate will provide an update on the preparations for COP21.

Actions: For information

Item 7. Global Forum on Responsible Business Conduct

The Secretariat will provide an update on the preparations for the 2015 Global Forum on Responsible Business Conduct, including on a pre-Forum workshop for policy makers to exchange experiences and lessons learned from the development of National Action Plans on business and human rights and responsible business conduct. Delegates are invited to participate in the pre-Forum workshop and to communicate their interest in sharing information on their NAPs to the Secretariat.

Item 8. Proactive agenda**Item 8.a. FAO-OECD guidance for responsible agricultural supply chains**

The version presented to the WPRBC on 13 October 2014 [[COM/DAF/TAD\(2014\)3](#)] has been revised to incorporate the comments received from delegates to the WPRBC and to the Working Party on Agricultural Policies and Markets. It was discussed by the multi-stakeholder Advisory Group in early January 2015 and shared for public consultation on 27 January 2015. The version incorporating the comments received from this public consultation will be discussed at the meeting of the multi-stakeholder Advisory Group held on 16 March 2015. The Secretariat will provide a brief update on the outcomes of this meeting and on next steps.

Actions: For information

Item 8.b. Responsible Business Conduct in the Financial Sector: Terms of Reference for Financial Sector Project

The Secretariat is proceeding with the Financial Sector Project, as envisaged in the approved Proposal for the Next Phase of the Financial Sector Proactive Agenda Project [[DAF/INV/RBC/RD\(2013\)17/REV2](#)]. An Advisory Group on Responsible Business Conduct in the Financial Sector is being reconstituted and a Terms of Reference for the project is submitted to the Working Party for approval in line with the Principles for the Proactive Agenda.

Actions: Approve the Terms of Reference for the Proactive Agenda Project on Responsible Financial Sector

Item 8.c. Responsible Supply Chains in the Textile and Garment Sector

The Working Party approved the Terms of Reference for the Proactive Agenda project on responsible textile and garment supply chains in December 2014 [[DAF/INV/RBC\(2014\)8/FINAL](#)]. Consistent with the Terms of Reference, an Advisory Group has been constituted and begun development on a 2015 work plan for the implementation platform. A draft workplan has been developed to date and is currently being finalised by the Advisory Group.

Actions: For information

Item 8.d. User guide on Meaningful Stakeholder Engagement in the Extractive Industries

A third draft of the User guide for Meaningful Stakeholder Engagement and Due Diligence in Extractive Industries incorporating feedback from the Advisory Group will be issued for public consultation in March 2015. Delegates are invited to submit comments through the Advisory Group or public consultation process. A final version of the guide is expected to be available for consideration by the WPRBC in June 2015.

Item 8.e. 2015-15 work plan on the implementation of the OECD Due Diligence Guidance for Responsible Mineral Supply Chains

The Secretariat will provide an update on the planned 2015-16 workplan for the implementation of the OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas, which will be submitted to the Investment Committee and the Development Assistance Committee for approval by written procedure.

Actions: For information

Item 9. Outreach**Item 9.a. Activities with China in 2015: Workshop on the OECD Guidelines and the National Contact Points (Beijing)**

The Secretariat will provide an update on the planned 2015 activities in China [[DAF/INV/RBC\(2014\)10](#)] including on the workshop on the Guidelines for Multinational Enterprises and National Contact Points in Beijing.

Item 9.b. Activities with China in 2015: Implementation of the Memorandum of Understanding with China Chamber of Commerce for Minerals, Metals and Chemicals Importers & Exporters (CCCMC)

The Secretariat will provide an update on the implementation of the Memorandum of Understanding between the OECD and the China Chamber of Commerce for Minerals, Metals and Chemicals Importers & Exporters (CCCMC).

Actions: For information

Item 9.c. Letter from Myanmar: Nomination of a Focal Point on Responsible Business Conduct

The letter from the Government of Myanmar nominating Prof. Dr. Aung Tun Thet as the Myanmar Focal Point on Responsible Business Conduct is provided for information.

Actions: For information