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CENTRE FOR CO-OPERATION WITH NON-MEMBERS
ENVIRONMENT POLICY COMMITTEE

Emerging Market Economy Forum

CONFERENCE ON FOREIGN DIRECT INVESTMENT AND THE ENVIRONMENT
INFORMATION TO PARTICIPANTS AND OBSERVERS

The Hague, the Netherlands, 28-29 January 1999

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**CONFERENCE ON
FOREIGN DIRECT INVESTMENT AND THE ENVIRONMENT**

(The Hague, the Netherlands, 28-29 January 1999)

Information to participants and observers

I. Administrative arrangements

1. The Netherlands requires entry visas for passports of: China, Colombia, Egypt, India, Indonesia, the Philippines, the Russian Federation, Thailand, Chinese Taipei, South Africa, and for a number of other countries. Applications for visas should be made in a very timely manner (at least two weeks in advance).
2. The Government of the Netherlands will be host to the Conference, which will be held at the

**Steigenberger Kurhaus Hotel
Gevers Deynootplein 30
2586 CK Den Haag (The Hague), the Netherlands
Tel. + 31 70 416 2636
Fax + 31 70 416 2646**

Website: <http://hotelinfolplus.com/denhaag-scheve/steigenbergerku.htm>

where registration will take place from 5 - 7 p.m. on Wednesday, 27 January and from 8 - 9 a.m. on Thursday, 28 January 1999. Participants and observers are requested to present themselves at the meeting room with a passport or other identification containing a photograph. Badges will be issued entitling admission to the conference.

II. Hotel reservation

3. Participants are requested to make their own travel and hotel arrangements. Participants who book their rooms at the Steigenberger Kurhaus Hotel **before 7 December 1998** are entitled to a special rate of DFL 290 per night, including breakfast, taxes and other hotel facilities. After 7 December 1998, room availability cannot be guaranteed and the rate will be increased to DFL 330 per night. A hotel reservation form will be sent together with the invitations. Please address the completed form to the hotel directly.

III. Documentation

4. The final agenda and other documentation will be made available on OLIS [CCNM/EMEF/EPOC/CIME(98)...] and on a special OECD Website, with the following address: <http://www.oecd.org/daf/env/index.htm>, from which they can be downloaded and printed. Therefore, no paper copies will be sent to participants. A limited number of copies will be available at the meeting. Participants are invited to provide background papers on the subject of the Conference and/or typescripts of their major interventions, including copies of their papers and interventions. These should be sent by e-mail to: daf.contact@oecd.org by 20 January 1999 to facilitate photocopying.

IV. Organisation

5. The local co-ordination is in the hands of the Netherlands Ministry of Economic Affairs (Mr Jan Huner (telephone + 31 70 379 6552; telefax + 31 70 379 7924; e-mail j.p.huner@minez.nl)).

6. On any matters concerning the logistical arrangements for the conference, please contact the GEOPLAN Conference Secretariat, Emmastraat 28, 1075 HV Amsterdam, the Netherlands. Telephone + 31 20 671 6121; telefax + 31 20 664 6306; e-mail: oeecdconf@geoplan.nl (Ms Irene Van Bussel or Ms Eline Schrauwen).

7. On matters concerning the Agenda, please contact the OECD Secretariat at 2 Rue André-Pascal, 75775 Paris Cedex 16, France:

- Mr Brendan Gillespie, Environment Directorate
(tel. + 33 1 4524 9302; fax + 33 1 4524 9671, e-mail brendan.gillespie@oecd.org).
- Mr Jan Schuijjer, Directorate for Financial, Fiscal and Enterprise Affairs
(tel. + 33 1 4524 8561; fax + 33 1 4524 7852, e-mail daf.contact@oecd.org).

V. Procedural arrangements

Timetable

8. The Conference will start on Thursday, 28 January 1999, at 9.00 a.m., with opening addresses on behalf of the host country and the OECD. Participants and observers are requested to arrive early to facilitate registration. The Conference will continue and be concluded on Friday, 29 January 1999 by 5.00 p.m.

Language

9. The working language of the conference will be English.

Proceedings

10. On Thursday morning and Friday afternoon, there will be plenary sessions in the main meeting room. Parallel workshops will be held on Thursday afternoon and Friday morning. Participants can indicate an order of preference for the workshops they would like to attend on the nomination form sent with the letter of invitation.

11. Each session will be opened by a lead speaker and a panel. A general discussion will follow in which all participants will have the opportunity to take the floor. The basic method for conducting the debate will be for the Chair to recognise requests to speak in the order in which name plates have been raised. Participants are requested to be brief their interventions.

12. Participants wishing to have the text of their oral statements or other documents distributed, should provide their texts to the organisers as early as possible for reproduction and distribution. If possible, the text should be sent by e-mail to daf.contact@oecd.org.

VI. Social events

13. Participants will be offered lunches during the conference. At the end of the first day, the Government of the Netherlands will invite participants to a cocktail reception.