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Or. Eng.

**CENTRE FOR CO-OPERATION WITH NON-MEMBERS
ENVIRONMENT POLICY COMMITTEE**

Programme of Dialogue and Co-operation with China

**WORKSHOP ON ENVIRONMENTAL TAXES IN CHINA AND OECD MEMBER
COUNTRIES**

INFORMATION NOTE TO PARTICIPANTS

(Paris, 5th and 6th October 1998)

68442

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Arrangements for the Workshop

I. VISAS AND REGISTRATION

1. Attention is called to the fact that visas are required for entry into France by nationals of a number of countries.
2. The Workshop will take place at the OECD Headquarters in Paris. Participants and observers are requested to enter the OECD premises at 2 rue André Pascal, 16th arrondissement, Paris, with a passport or other identification containing a photograph. An admittance card and a badge will be issued entitling admission respectively to the premises and to the workshop.

For any further information, please contact:

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II. DOCUMENTATION

3. The documentation will comprise the following:
 - Annotated Agenda [CCNM/CHINA/EPOC/A(98)1];
 - List of Participants [CCNM/CHINA/EPOC(98)1];
 - Information Note to Participants [CCNM/CHINA/EPOC(98)2];
 - The Issues Paper: “Issues for Discussion” [CCNM/CHINA/EPOC(98)3];
 - Background Paper No. 1: “Environmental Taxes in OECD Countries: An Overview” [CCNM/CHINA/EPOC(98)4];
 - Background Paper No. 2: “Tax Policy Aspects of Environmentally-Related Taxes” [CCNM/CHINA/EPOC(98)5];
 - Background Paper No. 3: “Taxation and the Environment in China: Practice and Perspectives” [CCNM/CHINA/EPOC(98)6];
 - Background Paper No. 4: “Subsidy Policy and the Environment in China” [CCNM/CHINA/EPOC(98)7];
 - Background Paper No. 5: “Gains from Reducing Coal Subsidies, With Particular Reference to the U.K. Experience” [CCNM/CHINA/EPOC(98)8];
 - Background Paper No. 6: “Reform of Subsidies to the Energy Sector: The Experience of Russia” [CCNM/CHINA/EPOC(98)9];
 - Background Paper No. 7: “Reforming Agricultural Policies and the Environment: The Experience in OECD Countries” [CCNM/CHINA/EPOC(98)10];

- Background Paper No. 8: “SO₂ Charge and Taxation Policies in China: Experiment and Reform”[CCNM/CHINA/EPOC(98)11];
- Background Paper No. 9: “Energy Taxes: The Experience of Denmark” [CCNM/CHINA/EPOC(98)12];
- Background Paper No. 10: Energy Taxes: The Experience of Finland” [CCNM/CHINA/EPOC(98)13];
- Background Paper No. 11: “Environmental Taxes in the Road Transport Sector: Experience in ECMT Countries” [CCNM/CHINA/EPOC(98)14].

Room Documents (to be determined).

4. In September, each participant will be sent the draft annotated agenda and this general information note. The “Issues Paper”, the provisional List of Participants and the Background Papers will also be sent during September. Room Documents will be distributed in the workshop. Participants are strongly encouraged to provide information papers on the subject of the workshop and/or typed copies of their major interventions. It would be helpful if these were received by Mr. C. Chung, Environment Directorate, OECD at least one week before the workshop to facilitate printing.

III. PROCEDURAL ARRANGEMENTS

Meeting Room

5. The meeting will take place at the OECD Headquarters, 19 rue de Franqueville, 16th arrondissement, Paris. Admission to the meeting room will be limited to those with the appropriate badges. Different badges will be issued for participants and observers. Only participants will be seated at the table and be allowed to make interventions.

Timetable

6. The meeting will start at 9.30 a.m. on Monday 5th October. The timetable for the various sessions is as follows:

First session:	Monday 5th October	9.30 a.m. - 11.50 a.m.
Second session:	Monday 5th October	11.50 a.m. - 12.30pm, and continuing from 2.30 pm to 6.00 p.m.
Third session:	Tuesday 6th October	9.30 a.m. - 12.30p.m., and continuing from 2.30 p.m. to 4.10 p.m.
Fourth session:	Tuesday 6th October	4.10 p.m. - 6.00 p.m.

Proceedings

7. With a view to creating a suitable climate for discussion, there will not be a formal speakers' list established in advance, although lead speakers will be designated for each session. The basic method for conducting the discussion will be for the Chair to recognise requests to speak from around the table. Participants who wish to speak should so indicate by placing their name-plate in the vertical position and maintaining it there until they have the floor. The Chair will recognise speakers in the order in which name-plates have been raised, and proposes to request them to limit their interventions to not more than 5 minutes. The Chair will, however, give priority throughout the discussion to any participant who wishes to make a very brief comment or to put a question on any statement which has just been made. (To attract the Chair's attention for a "one-minute" comment or question, the participant should hold up their name plate.)

Interpretation

8. Simultaneous interpretation will be provided in English, French and Chinese.

IV. SOCIAL EVENTS

Monday 5th October (Room George C. Marshall)	6.15pm	Reception hosted by the OECD Secretariat for all participants and observers.
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