

ORGANISATION FOR ECONOMIC  
CO-OPERATION AND DEVELOPMENT

GENERAL DISTRIBUTION

DIRECTORATE FOR GENERAL  
ADMINISTRATION AND PERSONNEL•

Paris: >  
OLIS: 13-12-1990

PERSONNEL DIVISION  
Information: Office 319  
Poste 92 70  
Telefax: 45 24 79 11

AGP/P/VAC(90)66

Already published under  
Reference ADV(90)475

OFFICE CIRCULAR

SUBJECT: COUNSELLOR (GRADE A5) IN THE OFFICE OF THE HEAD OF DEPARTMENT,  
ECONOMICS AND STATISTICS DEPARTMENT

Closing date for applications: The closing date for applications is six  
weeks after the date of publication

Duties:

The holder of the post is Counsellor to the Head of the Economics and  
Statistics Department and will report directly to him. The main duties  
are:

1. Contribute to strengthening the Department's ability to analyse and deal  
with a wide range of issues of economic policy, including, in  
particular, micro-economic and structural issues.
2. Take an active part in the planning and implementation of the  
Department's work programme, including, in particular, the drafting of  
papers for high-level committees.

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3. Collaborate closely with line managers in the Department, with a view to providing advice and assistance, as appropriate, on how to handle work on micro-economic issues.
4. Establish and maintain effective working relations with other OECD Directorates, Permanent Delegations and, as appropriate, other national and international agencies.

Principal qualifications :

1. Advanced university degree in economics.
2. Extensive experience in the field of economic analysis and economic policy, especially in the areas encompassed by the duties specified.
3. Ability to develop and maintain good working relations with OECD staff at all levels of authority. Previous experience as an official in a national or international organisation would be an advantage.
4. Ability to convey clearly the essential ideas from recent and current research work in the area of trade policies, structural policies and public finance.
5. Excellent knowledge of one of the two official languages of the Organisation (English and French) and working knowledge of the other. Demonstrated ability to draft policy-oriented papers in one of the languages.