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Directorate for General  
Administration and Personnel•• AGP/P/VAC(90)54

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Personnel Division•••

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#### OFFICE CIRCULAR

Subject: Administrator (Grade A2/A3) in the Growth Studies Division,  
Economics and Statistics Department

• Closing date for applications: The closing date for  
applications is 4 weeks after the date of publication.

Duties:

• Under the supervision of a Principal Administrator or the Head of  
Division:

1. • Assist in ongoing work on a range of macroeconomic and  
resource allocation issues, e.g. the size and nature of labour  
market imbalances, the interactions between competition policy  
and trade policy, and the inter-relationships between  
technology and economic performance.
2. • Assist in the analysis of labour market trends and prospects  
for the Department's twice-yearly forecasting Round.
3. • Draft material for reports on the above subjects to be  
submitted to the Economic Policy Committee and its subsidiary  
Working Parties, in particular Working Party No. 1.

Principal qualifications:

1. • Advanced university degree in economics and several years'  
experience in applied economic analysis.
2. • Good knowledge of statistical methods and applied  
econometrics; experience with the estimation, simulation and  
implementation of computer-based economic models would be an  
advantage.
3. • Expertise in labour and/or international economics and sound  
knowledge of macroeconomic theory would be an advantage.  
Familiarity with the economic problems and data sources of a  
number of Member countries.
4. • Very good knowledge of one of the two official languages of  
the Organisation (English and French) and excellent drafting  
ability in that language; good knowledge of the other.  
Knowledge of other languages of Member countries would be an  
advantage.

END-OF-TEXT